

**South Carolina Board of Barber Examiners**  
**Board Meeting**  
**Amended Agenda**  
**9:00 a. m, February 14, 2022**  
**Via Teleconference**

**1. Meeting Called to Order**

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingtree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act. The meeting will be held via teleconference. Due to technical constraints, members of the public who wish to attend may do so by telephone. For meeting access information, please email [boardinfo@llr.sc.gov](mailto:boardinfo@llr.sc.gov).
- b. Rules of the Meeting

**2. Introduction of Board Members and All Other Persons Attending**

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:05a.m. Other Board members participating in the meeting included:

- ❖ Renee Patton
- ❖ Melissa Jones Horton
- ❖ Christopher Javis

Staff members present included: Theresa Brown, Administrator; Mary League, Advice Counsel; Patrice Deas, Staff; Kimberly Brooks, Staff; Shayla Hayes, Office of Disciplinary Counsel (ODC); Doc Smith, Office of Investigations and Enforcement (OIE); Jennifer Stillwell; Office of Investigations and Enforcement (OIE); Sheila Hawkins, Office of Investigations and Enforcement.

All other persons in attendance: Sean Cary, Court Reporter, Angela Morrison, Dale Davis, Dr. Eleanor Glover Gladney

**3. Approval of Excused Absences**

There were no absences for this meeting.

**4. Approval of Agenda**

Mr. Christopher Javis made a motion to approve the agenda. The motion was seconded by Melissa Jones Horton and it carried.

**5. Approval of Meeting Minutes**

December 13, 2021- Board Meeting

Mr. Christopher Javis made a motion to approve the meeting minutes for December 13, 2021, with the correction of changing hats to bags on page 3. Ms. Melissa Jones Horton seconded the motion and it carried.

**January 11, 2022- OJT Overview**

Mr. Christopher Javis made a motion to approve the meeting minutes for January 11, 2021. Ms. Melissa Jones Horton seconded the motion and it carried.

**January 18, 2022- Barber Task Force Meeting**

Mr. Christopher Javis made a motion to approve the meeting minutes for January 18, 2021. Ms. Melissa Jones Horton seconded the motion and it carried.

### **January 24, 2022- OJT Overview**

Mr. Christopher Jarvis made a motion to approve the meeting minutes for January 24, 2021. Ms. Melissa Jones Horton seconded the motion and it carried.

### **January 25, 2022- Barber Task Force Meeting**

Mr. Christopher Jarvis made a motion to approve the meeting minutes for January 25, 2021. Ms. Melissa Jones Horton seconded the motion and it carried.

### **January 31, 2022- Barber Task Force Meeting**

Mr. Christopher Jarvis made a motion to approve the meeting minutes for January 31, 2021. Ms. Melissa Jones Horton seconded the motion and it carried.

## **6. Chairperson's Remarks – Paul E. Robinson**

Mr. Paul Robinson stated that the NABBA conference will be held in Columbia, South Carolina on February 20-22, 2022. He stated that on February 20, 2022 a barber instructor education course hosted by Milady will be available. He stated that continuing education credits will be granted for those participants of the course. He stated that Wall Clipper Company will be present teaching a beginner hair cutting course using their brand. This course can be counted as a continuing education credit as well. On February 21, 2022, OJT test prep will be available for students and instructors. He stated that PSI will be present conducting a presentation on the theory and practical portion of the examination. Mr. Robinson thanked the Board members and staff for all their participation and dedication.

## **7. Administrator's Remarks, For Information – Theresa N. Brown**

### **a. Budget/Drawdowns – For Information**

- b. OIE Report – For Information – Rodney Pigford-** This report was for information purposes only and was given by Mr. Rodney Pigford. The OIE report shows that as of February 14, 2022 there have been a total of 220 complaints; 6 active cases and 131 closed cases.

Ms. Melissa Jones Horton asked Mr. Pigford about some of the common complaints received.

Mr. Pigford stated that Ms. Jennifer Stillwell is over the inspections department but he believes that most of the complaints are from barbershops that are found in violations conducting physical inspections.

- c. IRC Report – For Approval – Rodney Pigford--** This IRC report for investigations is dated January 31, 2022. There were 6 cases for dismissal; 7 formal complaints; 1 letter of caution; 5 consent agreements and a total of 20 cases for approval.

Ms. Melissa Jones Horton made a motion to approve the IRC report. Mr. Christopher Jarvis seconded the motion and it carried.

- d. ODC Report – For Information – Shayla Hayes-** the ODC report is for informational purposes only. There were 22 open cases, 7 pending hearings/rescheduling cases, 4 closed cases as of 1/1/2021.

- e. Inspection Report – For Information – Jennifer Stillwell-** In December 2021, there were 141 attempted inspections; 14 were closed at the time of inspections and 118 were conducted. A total of 2,038 barber inspections were conducted for the year.

Ms. Melissa Jones Horton asked Ms. Jennifer Stillwell about common violations found when inspections are conducted. Ms. Stillwell stated that unlicensed practice, unlicensed barber shops and sanitation issues are some of the common issues.

**f. Legislative Updates- Holly Beeson**

Holly Beeson- Ms. Beeson was not present at the meeting. No report was given at this time.

**a. Statements of Economic Interest**

Ms. Theresa Brown stated that all economic interest statements are due by March 30<sup>th</sup>, 2022.

**8. New Business**

**a. Consideration of New Barber School**

**i. Lake Marion High School and Technology Center**

Mr. Dale Davis appeared before the board representing Lake Marion High School and Technology Center. Mr. Davis described the school and answered the board's questions regarding the school. The planned opening date is in May of 2022.

Ms. Melissa Jones Horton stated that she would like to conduct the inspection for Lake Marion High School and Technology Center. Mr. Paul Robinson approved.

Mr. Christopher Jarvis made a motion to approve Lake Marion High School and Technology Center pending preliminary and final inspections by the board. Ms. Melissa Jones Horton seconded the motion and it carried.

**b. Consideration of 6-hour Hair Braiding Course Approval**

**i. Dr. Eleanor Glover Gladney**

Dr. Eleanor Glover Gladney discussed with the Board about allowing the 6-hour hair braider registration workshop and training for high school students.

She stated that the 6 hour training would be available to all public schools who wish to participate in the training.

Ms. Brown asked Dr. Gladney will the Department of Education provide a Certificate of Completion to provide to the students completing the course.

Dr. Eleanor Glover Gladney stated that the Certificate of Completion will be provided to the students.

Ms. Melissa Jones Horton asked the Board if the Certificate of Completion is needed because of the training being offered by the Department of Education.

Ms. Theresa Brown stated that the Certificate of Completion must be provide upon completing the course along with the completed Hair Braider application. This will allow staff to determine if the course was completed. Ms. Brown stated that the Board only has two entities that are approved to offer the 6-hour hair braiding course.

A motion was made by Mr. Christopher Jarvis to approve the 6-hour hair braiding course. Ms. Melissa Jones Horton seconded the motion and it carried.

**c. Consideration of Recommended Resolution Guidelines**

Mr. Paul Robinson asked the Board members if they had any questions or concerns about the proposed recommendation for the resolution guidelines.

Ms. Melissa Jones Horton expressed concerns about #23(Failure to Provide Each Student with a Barber Chair). She asked if it should state "OJT only". Mr. Paul Robinson stated that this could be added to state OJT only.

Ms. Melissa Jones Horton discussed with the Board members about adding language to the resolution guidelines about barber chairs upholstery conditions.

Ms. Mary League asked the Board members for suggested placement for the barber chair upholstery conditions to the guidelines.

Mr. Christopher Jarvis made a motion to approve the resolution guidelines with amending #6, adding good condition upholstery to the guidelines. Ms. Melissa Jones Horton seconded the motion and it carried.

**9. Hearing- Shayla Hayes**

**a. 2021-154**

This case was continued to the next board meeting.

**Revisited Legislative Updates**

Ms. Mary League discussed Bill 4519. This Bill will allow a barber to work in a cosmetology salon. The amendment will be considered in the next week.

Mr. Christopher Jarvis made a motion to approve the absence of Ms. Renee Patton. The motion was seconded by Melissa Jones Horton and it carried.

**10. Board Member Reports**

Mr. Goethie asked the Board to provide information on becoming a board member. Ms. Brown stated to Mr. Goethie that this is not a board matter and can be addressed after the meeting.

Ms. Melissa Jones Horton discussed with the Board about the application process for schools. She stated that it's taking about 4 weeks for payments to be processed. Ms. Theresa Brown stated that we do not have a processing time on applications, we process applications in the order that they're received. Ms. Brown stated that it's very important for the schools to send in completed packets, if any student's information is missing this can cause a delay in processing time.

**11. Public Comments**

No public comments given at this time.

**12. Adjournment**

A motion was made by Christopher Jarvis to adjourn the meeting at 10:10 a.m. The motion was seconded by Melissa Jones Horton and the motion carried.

---

**The next meeting of the S.C. Board of Barber Examiners is scheduled for April 11, 2022.**